

## Job Description

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### Skill Building Instructor

Ready For Life, a nonprofit organization, is looking for a dynamic, motivated individual to be a Skill Building Instructor at our corporate office in Grand Rapids, MI. Ready For Life offers inclusive learning opportunities in life skills and employment training to individuals with intellectual disabilities.

As a skill building staff team member your responsibilities would:

- Create community connections for new volunteer job sites that could lead toward lasting volunteer placement and/or paid employment for the clients.
- Oversee a group of adults with intellectual disabilities at volunteer and/or job sites.
- With a teammate, plan and instruct lessons in the area of employment and independent living skills to a group of adults with intellectual disabilities.
- Safely transport clients to their community sites with company vehicles.
- Accurately complete and file paperwork associated with the clients' Person-Centered Plans.
- Effectively communicate with supports coordinators, staff, clients, and guardians.
- Be available to work Monday-Friday from 8:00am-4:00pm.

This is a full-time position of 40 hours per week. You will have the opportunity to work for a company that has a passion for providing individuals with intellectual disabilities with the education and life skills they need to become independent and gain employment. We provide training and a great work environment!

### Qualified applicants possess:

- A passion for our mission of working with people with special needs.
- Associate or bachelor's degree in a related field to social work, psychology, education, human services.
- A minimum of two years of experience with adults with intellectual disabilities.
- Ability to effectively communicate with adults with special needs.
- Valid Driver's License with a maximum of three points on your driving record.
- Ability to take and complete Network 180 training courses.
- Must be able to lift at least 30 to 50 lbs. from floor to waist and from waist to shoulder. Requires a combination of sitting and standing.

Required license or certification: Driver's license

Job Type: Full-time

Starting Pay Rate: \$18/hr., eligible for benefits

Interested candidates may apply at: [Ready For Life Employment Opportunities](#)